

SOUTH BRUNSWICK TOWNSHIP PUBLIC SCHOOLS
P. O. Box 181
Monmouth Junction, New Jersey

Minutes of the Board Meeting of October 24, 2016

The South Brunswick Township Board of Education met on Monday, October 24, 2016 in the Auditorium at Crossroads North School. The meeting was chaired by President Dr. Stephen F. Parker.

MEMBERS PRESENT: Dr. Stephen F. Parker, Mrs. Azra Baig, Mr. Daniel Boyle, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel and Mr. Arthur Robinson and Mr. Pete St. Vincent

MEMBERS ABSENT: Mr. Patrick Del Piano

CALLED TO ORDER AND SALUTE FLAG – Dr. Parker called the meeting to order at 7:00 pm and asked the audience to stand for the pledge of allegiance.

STATEMENT OF ADVANCE NOTICE – Dr. Parker read a statement in compliance with the Open Public Meetings Act.

APPROVAL OF AGENDA - There was a motion by Mr. Boyle, seconded by Mr. Delgado to approve the agenda for October 24, 2016:

Yes: Dr. Stephen F. Parker, Mrs. Azra Baig, Mr. Daniel Boyle, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel and Mr. Arthur Robinson and Mr. Pete St. Vincent

No: None

Abstentions: None

APPROVAL OF MINUTES – There was a motion by Mr. Patel, seconded by Mr. Boyle to approve the Executive Minutes of September 26, 2016 and the Board Minutes of September 12, 2016 and September 26, 2016:

Yes: Dr. Stephen F. Parker, Mrs. Azra Baig, Mr. Daniel Boyle, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel and Mr. Arthur Robinson and Mr. Pete St. Vincent

No: None

Abstentions: None

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REPORT OF THE STUDENT REPRESENTATIVE – Sara Rubiano

Performing Arts

- The Marching Band won first place in the New Jersey State Championships for the 4th year in a row with a score of 95.938. 4 points off from perfection. They received multiple awards for best visual, music, overall effect, color guard, and percussion.
- The Drama Club held auditions today and will be holding auditions tomorrow for the straight play in January.

Guidance

- Five college admission counselors will be coming to the high school on Wednesday the 26th at 7:00 P.M. They will take part in a panel where they will discuss the college admission process and allow members of the audience to ask questions. All are invited.
- College Testing Night will take place November 2nd. Concerns regarding the SAT, ACT, and PSAT.

Activities

- Homecoming took place this past Friday. The evening was filled with an exciting win from our South Brunswick Football team against Sayreville, a float parade from each of the class councils and student council showcasing a different decade, and the announcement of homecoming queen and king.
- Clubs are starting to sign up to participate in Adopt a Family and 14 groups have signed thus far.
- Viking Volunteers is collecting personal items for those affected by Hurricane Matthew in Haiti.

Athletics

- The annual Viking Dash will take place November 6th and the race will start at 8:00 - 9:45 a.m. at South Brunswick High School. Registration and pick up will take place November 5th from 12:00 p.m. to 4 p.m.
- Girls Cross Country won the Red Division at the Greater Middlesex Conference this past weekend

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- Girls Tennis also won the Red Division at the Greater Middlesex Conference
- Boys Varsity Soccer will go up against Edison tomorrow for the GMC quarter finals
- Girls Varsity Soccer will go up against Old Bridge tomorrow for the GMC quarter finals
- On Tuesday the 25th Girls Varsity Volleyball will go up against Monroe in the GMC Tournament.
- That same Tuesday Girls Field Hockey will go up against Piscataway at 2:00 p.m.
- Thursday the 27th South Brunswick will be hosting the semi-finals for Boys Soccer.

REPORT OF THE SUPERINTENDENT – Dr. Gary P. McCartney

The second part of Race to Nowhere will be held on October 27, 2016 at South Brunswick High School from 7:00 p.m. to 8:30 p.m. Childcare will be provided for children over three.

Dr. McCartney introduced Mr. Marty Abschutz, President of the Education Foundation and Ms. Bonnie Capes, Co-Chair of the Event.

Mr. Abschutz thanked all those that attended the *Taste for Education* event on October 17th at Pierre's. The event sold more tickets than ever raising over \$16,000, with Ms. Joanne Kerekes, Assistant Superintendent being honored.

Ms. Capes also thanked those who attended the event and Marcia Garitano for her assistance with the event. Ms. Capes recognized all of the restaurants that participated and encouraged the community members to support the restaurants. The list of restaurants are available on the Education Foundation's website at www.edfoundationsb.org as well as information on the next event a Murder Mystery and desert show scheduled in January.

Dr. McCartney thanked Mr. Abschutz and Ms. Capes. Dr. McCartney commented that the Education Foundation was part of the 2007 – 2008 district goal. With the help of Mr. Marty Abschutz, Mr. Robert Long and Mr. Anthony Tonzini they were able to obtain the 501 C3 status to start the Foundation and it is now flourishing.

Ms. Joanne Kerekes commented on Professional Day in partnership with Ms. Amanda Rosenberg. Ms. Kerekes thanked Chartwells for providing breakfast. There were over 800 participants. The day was based on district goals and the intent was to do something different. Staff did not have to register in advance. There were 20 minute health and wellness sessions before the programs began. The survey conducted after the day favored positive feedback from staff.

Dr. McCartney discussed the refunding of the 2007 Bond issue. This issue is a refunding of the 1997 issue. The borrowing in 1997 was refunded in 2007 and a less expensive borrowing occurred. The 2007 issue offers the District an opportunity to investigate the market at even a less expensive

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borrowing. The District's financial advisor, RBC, Capital Markets has identified an avenue, based on the financial status of the bond marketplace to exceed the 3% threshold.

In the near future, based on the marketplace and projections, the Board will be asked permission to refund the 2007 bonds that will save \$1.62M. for the taxpayers. Since the 2007, refunding efforts authorized by the Board the debt has been reduced by \$9.6M.

Parent-teacher conferences will be held on November 7th, 8th, 9th and the 14th, schools will be have an early release on those days.

Superintendent Survey ended on October 14th there were 1,277 participants and the results will be posted on the district website. The District is continuing to receive applications until November 14th and pleased with the response to-date.

November 8th is Election Day; the District has five polling places, South Brunswick High School, Crossroads South, Brunswick Acres, Constable School and Indian Fields. The District is working closely with the South Brunswick Police Department to make sure there is no interference with the school day during polling times.

PRESENTATIONS – Dr. Gary McCartney

- Annual Report on Violence and Vandalism/Code of Student Conduct Report
- Bi-Annual Harassment, Intimidation and Bullying (HIB) Report #1

Dr. McCartney reviewed the Student Code of Conduct, discussed the Violence and Vandalism report, shared the Bi-Annual HIB data and impacted protected categories. Reviewed training and programs from last winter and spring and reported on the consequences and remedial actions that have taken place.

The Student Code of Conduct was revised in May 2016 and adopted by the Board in July of 2016. The Student Code of Conduct is listed in student handbooks and on the District website.

The 2014 – 2015 and the 2015 – 2016 Violence and Vandalism report was reviewed.

The HIB cases investigated during the second time period January 2016 – June 2016 are all complete. There were 21 cases District-wide investigated and 9 were HIB.

The protected categories under the HIB law and the protected cases affected in South Brunswick during the period of January – June 2016, school-based trainings, District-wide programs, consequences and remedial actions were also presented.

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Dr. McCartney announced this year's team, Ms. Amy Finklestein, HIB Coordinator and the Anti-Bullying Specialists worked very hard.

Board Members commented on the presentations.

PUBLIC COMMENTS –

Mr. Anil Patel, township resident, commended the Board on the results of the HIB and the Violence and Vandalism presentations and also the Parent Academy Film Study – Race to Nowhere.

BOARD COMMITTEE REPORTS –

Mr. St. Vincent read a statement in regards to a residency hearing conducted earlier in the evening:

STUDENT RESIDENCY HEARING RESOLUTION -

Whereas a student residency hearing was conducted on October 24, 2016 regarding number listed below and the evidence presented demonstrates that the student is not a resident of South Brunswick, the Superintendent of School therefore recommends that the student be found ineligible to attend the South Brunswick Schools and that a Final Notice of Ineligibility be sent to the parent. The Board further authorizes the Superintendent of Schools and/or his designee to take the necessary action to effectuate the purpose of this resolution.

10023004

10023005

10023084

There was a motion by Mrs. Baig, seconded by Mr. Boyle to approve the student residency hearing resolution:

Yes: Dr. Stephen F. Parker, Mrs. Azra Baig, Mr. Daniel Boyle, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Deven M. Patel and Mr. Arthur Robinson and Mr. Pete St. Vincent

No: None

Abstentions: None

Mr. Nathanson announced the *Taste for Education* was a great event with a big turnout.

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Mr. Patel announced the Middlesex County School Boards Association second meeting of the year will be on Thursday, November 10th, 2016 at Pierre’s in South Brunswick. The topic will be transgender policy issues.

APPROVE ACTION ITEMS – There was a motion by Mrs. Baig, seconded by Mr. Boyle to approve the Consent Agenda of October 24, 2016:

1 BUSINESS/BOARD

Administration recommends that the following items be approved:

1.1 Approval of Expenditures - That the warrant list dated October 24, 2016 as certified by the Business Administrator/Board Secretary be approved. It is further certified that there are no overexpenditures in the major accounts: Current Expense, Capital Outlay and Debt Service and that the monthly Financial Status Report indicates that sufficient funds are available to meet the district’s financial obligations for the 2016 – 2017 fiscal year (N.J.A.C. 6:20-2.13).

| | | |
|---------------------------------------|---------------------------|-------------------------------|
| Warrants dated: | October 24, 2016 | \$3,660,668.42 |
| Payroll | September 15, 2016 | \$3,957,719.58 |
| | September 30, 2016 | <u>\$3,928,764.87</u> |
| Total for approved for payment | | <u>\$11,547,152.87</u> |

1.2 Approve Transfers - That the transfers of budget appropriations between expenditure codes of the 2016 – 2017 Budget, as specified on the attached sheets, be hereby authorized.

August 2016

1.3 Approve the Report of the Board Secretary – That the attached Reports of the Board Secretary be approved: **Board Secretary’s Report for August 2016**

1.4 Approve Bank Reconciliation Statement - That the Monthly Bank Reconciliation Statements from the Treasurer of School Monies, agreeing with the balance computed in the school district Business Office, be approved as follows:

| | |
|--|------------------------|
| Statement as of August 31, 2016 | \$26,715,788.00 |
|--|------------------------|

1.5 Approve Resolution For Use of Lavatories outside the Kindergarten Classroom as per NJAC 6:22-5.4(h)4ii -

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WHEREAS, due to the need to increase the number of classroom sections of kindergarten in the District,

NOW, THEREFORE BE IT RESOLVED that the South Brunswick Board of Education petitions the Executive County Superintendent of Schools in the County of Middlesex, New Jersey to approve the use of lavatories adjacent to and in plain sight of the kindergarten rooms at Indian Fields at Dayton and Brooks Crossing at Deans Elementary Schools as per the attached documents.

1.6 Approve Resolution for Use of Temporary Instructional Areas -

WHEREAS, the South Brunswick Board of Education anticipates the use of temporary instructional areas for the 2016 - 2017 school year, and

WHEREAS, said Board of Education has investigated all possibilities for providing approved instructional areas,

NOW, THEREFORE, BE IT RESOLVED that the South Brunswick Board of Education hereby petitions the Executive County Superintendent of Schools in the County of Middlesex, New Jersey to approve the use of temporary approved instructional areas as indicated below:

- | | |
|--|--|
| A. Brunswick Acres Elementary School (055) | Renewal Yr. 14 – Temporary Trailer Small Group Instruction |
| B. Cambridge Elementary School (060) | Renewal Yr. 11 – Temporary Trailer (1) Double-wide 2 classrooms |
| C. Constable Elementary School (070) | Renewal Yr. 14 – Temporary Trailer (1) Small Group Instruction |

1.7 Authorize Local Finance Board Application - That the Board of Education hereby approves the resolution authorizing submission of an application to the Local Finance Board for approval of the Energy Savings Obligation Refunding Bond Ordinance -

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF SOUTH BRUNSWICK IN THE COUNTY OF MIDDLESEX, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A:18A-4.6(1)(c)(3) AND N.J.S.A. 18A:24-61.1 ET SEQ.

WHEREAS, The Board of Education of the Township of South Brunswick in the County of Middlesex, New Jersey (the "Board of Education") desires to make application to the Local Finance Board for its approval of a school energy savings obligation refunding bond ordinance authorizing the issuance of not exceeding \$23,300,000 School Energy Savings Obligation Refunding Bonds

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pursuant to N.J.S.A. 18A:18A-4.6(1)(c)(3) and N.J.S.A. 18A:24-61.1 *et seq.* in order to provide for energy conservation improvements for the school district; and

WHEREAS, the Board of Education believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the school district;
- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed upon the school district;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SOUTH BRUNSWICK IN THE COUNTY OF MIDDLESEX as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Board of Education's Bond Counsel, along with other representatives of the Board of Education, are hereby authorized to prepare such application and to represent the Board of Education in matters pertaining thereto.

Section 2. The Business Administrator/Board Secretary of the Board of Education is hereby directed to prepare and to file a certified copy of the financing documents authorizing the Bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statutes.

1.8 Authorize Financing - That the Board of Education hereby approves a preliminary introduction of the Energy Savings Obligation Refunding Bond Ordinance authorizing the Energy Savings Plan.

SCHOOL ENERGY SAVINGS OBLIGATION REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF SOUTH BRUNSWICK IN THE COUNTY OF MIDDLESEX, NEW JERSEY, PROVIDING FOR ENERGY CONSERVATION IMPROVEMENTS, APPROPRIATING NOT TO EXCEED \$23,300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$23,300,000 ENERGY SAVINGS OBLIGATION REFUNDING BONDS TO PROVIDE FOR SUCH IMPROVEMENTS.

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WHEREAS the Board of Education of the Township of South Brunswick in the County of Middlesex, New Jersey (the "Board of Education" or the "School District") decided to investigate implementation of an energy savings improvement program and hired the firm of Concord Engineering ("Concord") to conduct energy audits of the school district facilities, and Concord conducted the audits and delivered to this Board of Education Energy Audit Reports; and WHEREAS the Board of Education determined to utilize competitive contracting pursuant to N.J.S.A. 18A:18A-4.1 *et seq.* for the selection of an energy savings company ("ESCO") to assist the district with the development and implementation of an energy savings plan; and

WHEREAS the Board hired DCO Energy to serve as its ESCO in accordance with the competitive contracting process, and DCO Energy has worked with the Board to develop an energy savings plan; and

WHEREAS this Board of Education hired DLB Associates to verify the energy savings to be realized through the energy savings plan, and DLB Associates issued a report, verifying the savings; and

WHEREAS the Energy Savings Plan and verification report were submitted to the Board of Public Utilities Office of Clean Energy (the "BPU") for their review; and BPU reviewed and approved the plan; and

WHEREAS by resolution to be adopted on November 7, 2016* [subject to change on final adoption], this Board of Education will approve the energy savings plan, and the energy savings plan will be posted on the Board of Education's website and submitted to the Board of Public Utilities for posting on its website; and

WHEREAS the Board of Education has determined that the energy savings generated from reduced energy use from the program will be sufficient to cover the cost of the program's energy conservation measures set forth in the energy savings plan, and, therefore, has determined to implement the plan pursuant to N.J.S.A. 18A:18A-4.6 and to finance the program through the issuance of energy savings obligations authorized as refunding bonds pursuant to N.J.S.A. 18A:18A-4.6(c)(3) and 18A:24-61.1 *et seq.*, now therefore,

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SOUTH BRUNSWICK IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The School District is hereby authorized to provide for energy conservation measures described in its approved energy savings plan and related work.

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Section 2. In order to finance the cost of the improvements described in Section 1 hereof, negotiable school energy savings obligation refunding bonds (the "Bonds") are hereby authorized to be issued, in one or more series, in the aggregate principal amount not to exceed \$23,300,000 pursuant to N.J.S.A. 18A:18A-4.6 (c)(3) and N.J.S.A. 18A:24-61.1 *et seq.*

Section 3. An aggregate amount not exceeding \$300,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Bonds authorized herein.

Section 4. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount of the Bond authorization set forth herein.

Section 5. A certified copy of this school energy savings obligation refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary or the Board President of the School District as to the indebtedness to be financed by the issuance of the obligations authorized herein.

Section 6. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Bonds authorized herein.

Section 7. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

1.9 Approve Memorandum of Agreement – That the Board of Education approve the Annual Review and Revisions of the Agreement for the Uniform State Memorandum Agreement between Education and the Law Enforcement Officials for the 2016 – 2017 school year.

1.10 Approve Professional Services Contract Agreement – That the Board of Education approve the attached contract agreement with Behavior Alternatives for Special Kids to provide independent consulting services in the area of special education instruction for students with behavioral needs.

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This contract will provide support to teachers and leaders in special education. It is projected that these contracted services will not exceed the cost of \$5,000.

1.11 Approve Purchase through State Contract Over the Bid Limit – That the Board of Education authorize the following purchase utilizing the State Contract A88726 T2100 for Chas S. Winner dba Winner Ford, Cherry Hill, NJ:

| | |
|---|---------------------------|
| One (1) 2017 Ford F250 4 WD Pickup Truck with Boss V Plow | \$32,340.00 |
| One (1) 2017 Ford F250 4 WD Pickup (no plow) | \$28,119.00 |
| | <u>\$60,459.00</u> |

1.12 Record and Award Bids –

A. That the Bids for Time and Materials Structured Cabling, Bid No. 2016-14, opened on October 18, 2016 be recorded as per the following:

| <u>Vendor</u> | <u>Description</u> | <u>Hourly Rate Straight Time</u> | <u>Hourly Rate Overtime</u> |
|---|---------------------|--------------------------------------|---------------------------------|
| Integreted Micro Systems. Inc. Haledon, NJ | Foreman | \$142.00 | \$213.00 |
| | Journeyman | \$125.00 | \$187.50 |
| | Apprentice | \$85.00 | \$127.50 |
| | Material Markup 25% | 25% | |

That the Bids for Time and Materials Structured Cabling, Bid No. 2016-14, opened on October 18, 2016 be awarded as per the following:

| <u>Rate</u> | <u>Description</u> | <u>Hourly Rate Straight Time</u> | <u>Hourly Overtime</u> |
|---|---------------------|--------------------------------------|----------------------------|
| Integreted Micro Systems. Inc. Haledon, NJ | Foreman | \$142.00 | \$213.00 |
| | Journeyman | \$125.00 | \$187.50 |
| | Apprentice | \$85.00 | \$127.50 |
| | Material Markup 25% | 25% | |

T&M not to exceed \$100,000

B. That the Bids for Winter Athletic and School Related Trip Transportation, Bid No. 2016 – 15, opened on October 18, 2016 be recorded as per the following:

| <u>Vendor</u> | <u>Description</u> | <u>No. of Trips</u> | <u>Total Price</u> |
|----------------------------|--------------------------------------|---------------------|------------------------|
| Starr Tours Trenton, NJ | Cancellation Fee (within 24 hrs.) | 1 | \$3,200.00 \$200.00 |

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| Stout’s Charter Service Inc. Trenton, NJ | Cancellation Fee (within 24 hrs.) | 7 | \$32,196.00 \$250.00 |
| Suburban Trails, Inc. New Brunswick, NJ | Cancellation Fee (within 24 hrs.) | 96 | \$72,818.00 |

That the Bids for Winter Athletic and School Related Trip Transportation, Bid No. 2016 – 15, opened on October 18, 2016 be awarded as per the following:

| <u>Vendor</u> | <u>Description</u> | <u>No. of Trips</u> | <u>Total Price</u> |
|--|--------------------------------------|---------------------|--------------------|
| Suburban Trails, Inc. New Brunswick, NJ | Cancellation Fee (within 24 hrs.) | 96 | \$72,818.00 |

1.13 Approve Harassment, Intimidation and Bullying Report – That the Board of Education approve the determinations and recommendations submitted by the Superintendent, through the date of this meeting, regarding the disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights.

1.14 Approve Student Field Trip Destinations – That the Board of Education approve the student field trip destinations as per the attached for the 2016 – 2017 school year.

1.15 Approve Resolution for Travel and Related Expense Reimbursement –

WHEREAS, the South Brunswick Board of Education recognizes school staff

and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and

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THEREFORE, BE IT FURTHER RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as per noted on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form; and

BE IT FURTHER RESOLVED, the Board of Education approves the travel and related expense reimbursements as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Form.

1.16 Approval of Competitive Contracting Process for Solar Power Purchase Agreement - That the Board of Education authorize the School Business Administrator to use competitive contracting for specialized goods or services enumerated in section 45 of P.L. 1999, c. 440 (C.18A:18A-4.1) for the 2016-17 school year. The use of this competitive contracting procedure requires Board of Education approval as per 18A:18A-4.3 in the following subject area:

- Solar Power Purchase Agreement.

1.17 Approve Official Signatory - That the Board of Education approve Kimberly Ahern, Comptroller as an authorized signatory for all official documents, payrolls, warrants, contracts, etc for the 2016 - 2017 school year in the absence of Thaddeus Thompson, School Business Administrator in order to keep the continuity in the Business Department.

2 PERSONNEL - Administration recommends that the following personnel items be approved:

2.1 Accept Resignation – That the Board of Education accept the following resignation for the purpose of retirement:

| Name | Assignment | Location | Effective Date | Date of Resignation Letter |
|-----------------|------------------|---------------|----------------|----------------------------|
| Donald Masucci | Maintenance HVAC | District | 11/01/16 | 09/27/16 |
| Deborah Prather | Custodian | Indian Fields | 11/01/16 | 10/18/16 |

2.2 Approve Change in Leaves – That the Board of Education approve the following change in leaves:

| Name | Assignment | Location | Leave - Change From | Leave - Change To | Type of Leave | Previously Approved |
|-----------------------|--------------|------------------|------------------------|------------------------|----------------------------|---------------------|
| Candice Cabel-Dlugosz | Teacher | Crossroads North | 11/07/16 thru 02/03/17 | 11/02/16 thru 01/27/17 | Unpaid Family Leave (FMLA) | 07/18/16 |
| Katherine | Benefits and | Human | 11/02/16 | 11/18/16 | Unpaid | 06/13/16 |

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| Emerson | Insurance Secretary | Resources Department | thru 01/27/17 | thru 02/17/17 | Family Leave (FMLA) | |
| Katherine Emerson | Benefits and Insurance Secretary | Human Resources Department | 01/30/17 thru 05/30/17 | 02/20/17 thru 05/30/17 | Unpaid Leave of Absence | 06/13/16 |
| Alison Miller | Teacher | SBHS | 10/11/16 thru 01/06/17 | 10/25/16 thru 01/20/17 | Unpaid Family Leave (FMLA) | 06/13/16 |
| Alison Miller | Teacher | SBHS | 01/09/17 thru 06/30/17 | 01/23/17 thru 06/30/17 | Unpaid Child-Rearing Leave | 06/13/16 |

2.3 Approve Appointments – That the Board of Education approve the following appointments:

A. Certificated

| Name | Assignment | Location | Salary | Reason for Vacancy | Effective Date |
|--------------------|---------------------------|------------------|--------------------------|--------------------------|----------------|
| Elysia Altiero | Special Education Teacher | Crossroads North | \$57,190.00 (MA, Step 1) | Vacant Budgeted Position | 10/17/16 |
| Danielle Silverman | Social Worker | SBHS | \$65,860.00 (DM, Step 4) | Vacant Budgeted Position | 12/01/16 |

B. Non-Certificated

| Name | Assignment | Location | Salary / Rate | Reason for Vacancy | Effective Date |
|---------------------|------------------|----------------|------------------------------|--------------------------|----------------|
| Susanne DeNigris | Paraprofessional | Transportation | \$8,466.88 (\$11.50, Step 1) | Vacant Budgeted Position | 10/18/16 |
| Victoria Garitano | Paraprofessional | Transportation | \$6,932.25 (\$11.70, Step 2) | Vacant Budgeted Position | 10/13/16 |
| Sangavi Karthikeyan | Paraprofessional | Dayton | \$1,794.00 (\$11.50, Step 1) | Vacant Budgeted Position | 10/17/16 |
| Maritza Macotella | Paraprofessional | Cambridge | \$9,804.92 (\$12.31, Step 5) | Vacant Budgeted Position | 10/10/16 |

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| Rosa Payne | Behavior Technician | Brooks Crossing | \$32,000.00 | Newly Created Position | 10/10/16 |
|------------|---------------------|-----------------|-------------|------------------------|----------|

C. Extra-Curricular – SBHS

| Name | Position | Stipend | Effective Date |
|------------------|-----------------------------------|------------|----------------|
| Matthew Brady | Advisor - Robotics Club | \$5,500.00 | 2016-2017 |
| Mark Kraft | Assistant Marching Band Director | \$1,921.50 | 2016-2017 |
| Alexandra Robles | Assistant Advisor - Robotics Club | \$2,500.00 | 2016-2017 |
| Amanda Gorzynski | Assistant Marching Band Director | \$1,921.50 | 2016-2017 |

D. Extra-Curricular – Crossroads South

| Name | Position | Stipend | Effective Date |
|-------------|------------------------------|------------|------------------------|
| Jason Bloom | Student Activities Treasurer | \$3,117.00 | 10/01/16 thru 06/30/17 |

2.4 Approve Change in Start Date and Location – That the Board of Education approve the following change in start date and location:

| Name | Assignment | Location - From | Location - To | Start Date - From | Start Date - To | Previously Approved |
|-----------------|---------------------|-----------------|------------------|-------------------|-----------------|---------------------|
| Vincent Mahmoud | Behavior Technician | Greenbrook | Crossroads South | 09/13/16 | 09/26/16 | 09/12/16 |

2.5 Approve Change in Start Date – That the Board of Education approve the following change in start date:

| Name | Assignment | Location | Start Date - From | Start Date - To | Previously Approved |
|-----------------|------------|----------|-------------------|-----------------|---------------------|
| Melissa Griffin | Counselor | SBHS | 10/18/16 | 10/19/16 | 08/29/16 |

2.6 Approve Change in Assignment and Salary – That the Board of Education approve the following change in assignment and salary:

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| Name | Assignment - From | Assignment - To | Location | Salary - From | Salary - To | Reason for Change | Effective Date |
|---------------|-------------------|---|-----------------------------------|----------------------------------|----------------------|--------------------------|----------------|
| Clyde Rossell | .8 Cleaner | .8 Custodian | Dayton | \$26,092.00 (Step 3) | \$33,203.20 (Step 1) | Contractual Agreement | 09/24/16 |
| Michelle Cima | Para-professional | School Secretary III (Finance), Level III, 10-month | .5 Cambridge / .5 Brooks Crossing | \$21,890.30 (\$19.16, Step 13Li) | \$36,282.00 (Step C) | Vacant Budgeted Position | 10/26/16 |

2.7 Approve Transfer – That the Board of Education approve the following transfer:

| Name | Assignment | Location - From | Location - To | Reason for Transfer | Effective Date |
|-----------------|------------|-----------------|---------------|--------------------------|----------------|
| Andrew Morabito | Custodian | Greenbrook | SBHS | Vacant Budgeted Position | 10/25/16 |

2.8 Approve Change in Salary – That the Board of Education approve the following change in salary:

| Name | Assignment | Location | Salary - From | Salary - To | Reason for Change | Effective Date |
|------------------|-------------------|----------------|-----------------------------------|-----------------------------------|-------------------|----------------|
| Susan Aaron | Para-professional | Transportation | \$10,026.50 (\$12.31, Step 5) | \$10,583.52 (\$12.31, Step 5) | Increase in Hours | 09/01/16 |
| Debra Adams | Para-professional | Transportation | \$20,626.76 (\$16.28, Step 10L) | \$21,363.43 (\$16.28, Step 10L) | Increase in Hours | 09/01/16 |
| Renee Austin | Bus Driver | Transportation | \$30,624.27 (\$25.18, Step 12LL*) | \$34,778.97 (\$25.18, Step 12LL*) | Increase in Hours | 09/27/16 |
| Barbara Baker | Para-professional | Transportation | \$25,577.56 (\$22.61, Step 20LL) | \$27,623.77 (\$22.61, Step 20LL) | Increase in Hours | 09/01/16 |
| Marizela Barrera | Bus Driver | Transportation | \$18,431.60 (\$19.11, Step 5*) | \$18,904.58 (\$19.11, Step 5*) | Increase in Hours | 10/10/16 |
| Carmel Birch | Bus Driver | Transportation | \$28,345.48 (\$25.18, Step 12LL*) | \$34,042.46 (\$25.18, Step 12LL*) | Increase in Hours | 09/01/16 |
| John Britton | Bus Driver | Transportation | \$27,744.48 (\$23.30, Step 11L*) | \$27,319.25 (\$23.30, Step 11L*) | Decrease in Hours | 10/06/16 |
| Stephen Campbell | Bus Driver | Transportation | \$27,345.48 (\$25.18, Step 12L*) | \$31,500.18 (\$25.18, Step 12L*) | Increase in Hours | 09/29/16 |

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|-------------------|-------------------|----------------------------------|---|---|---------------------------------------|----------|
| Marietta DeSouza | Para-professional | Brunswick Acres | \$27,155.43 (\$23.61/\$24.61, Step 20LLi/20LLiA) | \$26,974.43 (\$23.61/\$24.61, Step 20LLi/20LLiA) | Decrease in Hours | 09/01/16 |
| Alison Frame | Teacher | Monmouth Junction | \$67,130.00 (BA, Step 12) | \$67,235.00 (BA, Step 12) | Addition of SST Stipend | 09/01/16 |
| Alisa Kaufman | Para-professional | Transportation / Indian Fields | \$26,290.07 (\$16.78, Step 9Li) | \$17,937.82 (\$16.78, Step 9Li) | Decrease in Hours | 09/01/16 |
| Lynn Kearns | Para-professional | Transportation | \$7,665.35 (\$12.10, Step 4) | \$8,212.88 (\$12.10, Step 4) | Increase in Hours | 09/01/16 |
| Janet Maison | Para-professional | Monmouth Junction | \$10,715.80 (\$13.10, Step 4i) | \$17,586.75 (\$13.10, Step 4i) | Increase in Hours | 09/01/16 |
| Stephanie Needham | Bus Driver | Transportation | \$22,726.81 (\$20.09, Step 8*) | \$24,812.39 (\$21.09, Step 8*s) | Increase in Hours / Change in Rate | 09/01/16 |
| Vickie Nichitel | Para-professional | Transportation / Brunswick Acres | \$22,914.60 (\$16.88, Step 11L) | \$19,859.32 (\$16.88, Step 11L) | Decrease in Hours | 09/01/16 |
| Jeanne O'Laughlin | Para-professional | Brunswick Acres | \$12,972.00 (\$18.80, Step 14L) | \$6,805.60 (\$18.80, Step 14L) | Decrease in Hours | 09/01/16 |
| Geraldine Preller | Para-professional | Brunswick Acres | \$26,745.93 (\$23.41, Step 20LLA) | \$26,974.43 (\$23.61, Step 20LLA) | Adjustment in Rate | 09/01/16 |
| Diane Savotok | Para-professional | Transportation | \$18,331.68 (\$16.88, Step 11L) | \$21,386.96 (\$16.88, Step 11L) | Increase in Hours | 09/01/16 |
| Beverly Schwab | Para-professional | Indian Fields | \$21,520.00 | \$28,529.10 (\$22.61, Step 20LL) | Addition of Hours to Site Coordinator | 10/11/16 |
| Stefanie Shoro | Teacher | Crossroads South | \$67,905.00 (MA, Step 11) | \$65,865.00 (MA, Step 10) | Adjustment in Step | 09/01/16 |
| Diane Smith | Para-professional | Transportation / Constable | \$19,095.50 (\$16.88, Step 11L) | \$23,273.31 (\$16.88, Step 11L) | Increase in Hours | 09/01/16 |
| Tamara Tsaturyan | Para-professional | SBHS | \$26,974.43 (\$23.61, Step 20LLi) | \$27,942.44 (\$23.61, Step 20LLi) | Increase in Hours | 09/01/16 |
| Sylvia Ulshafer | Para-professional | Transportation / Brooks Crossing | \$36,323.99 (\$23.61, Step 20LLi) | \$28,845.52 (\$23.61, Step 20LLi) | Decrease in Hours | 09/01/16 |
| Monte Weinstein | Para-professional | Transportation | \$9,692.55 (\$11.90, Step 3) | \$10,231.03 (\$11.90, Step 3) | Increase in Hours | 09/01/16 |

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|-------------------|---------|------------------|---------------------------------|---------------------------------|---------------------|----------|
| Jennifer Fava | Teacher | Crossroads North | \$87,245.00 (MA+15, Step 16) | \$87,401.00 (MA+15, Step 16) | Addition of Stipend | 09/01/16 |
| Catherine Werosta | Teacher | Indian Fields | \$85,410.00 (MA, Step 16) | \$85,722.00 (MA, Step 16) | Addition of Stipend | 09/01/16 |

2.9 Approve District Substitute Paraprofessionals – That the Board of Education approve the following substitute paraprofessionals –

| Name | Effective Date |
|------------------|----------------|
| Kim Agosta | 10/25/16 |
| Thomas Hoffmann | 2016-2017 |
| Alexandra Krantz | 10/25/16 |
| Julie Meidlinger | 10/25/16 |

2.10 Accept Community Education Resignation – That the Board of Education accept the following Community Education resignation be accepted:

| Name | Assignment | Location | Effective Date | Date of Resignation Letter |
|--------------------|--------------------|-----------------|----------------|----------------------------|
| Deniciya Baveghems | High School Intern | Brooks Crossing | 10/14/16 | 10/10/16 |

2.11 Approve Termination of Employment/Community Education – That the Board of Education approve the termination of the Community Education employee listed on the attached sheet.

2.12 Approve Community Education Substitute Staff – That the Board of Education approve the following Community Education Substitute Staff:

| Name | Assignment | Location | Rate | Effective Date |
|---------------|--------------|----------|---------|----------------|
| Reena Agrawal | Group Leader | District | \$12.50 | 10/26/16 |

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2.13 Approve Community Education – Vouchered Staff – That the Board of Education approve the following Community Education vouchered staff:

| Name | Assignment | Location | Voucher Hourly Rate | Effective Date |
|-----------------|--------------|---------------|---------------------|----------------|
| Theodora Vargas | Group Leader | Constable | \$11.50 | 10/25/16 |
| Bharti Arora | Group Leader | Indian Fields | \$12.50 | 10/25/16 |

2.14 Approve Community Education High School Intern – That the Board of Education approve the following High School Interns for Community Education

| Name | Assignment | Location | Voucher Hourly Rate | Effective Date |
|--------------------|-----------------------------|------------------------------------|---------------------|----------------|
| Isaiah Z. Benjamin | High School Intern | Indian Fields and Crossroads North | \$8.38 | 10/24/16 |
| Kathleen Burke | High School Intern | District | \$8.38 | 10/25/16 |
| Alexa Rose Comeau | High School Intern | District | \$8.38 | 10/25/16 |
| Pragya Sahay | High School Intern | District | \$8.38 | 10/25/16 |
| Vignesh Patel | High School Intern - Tennis | SBHS and Crossroads South | \$8.38 | 10/25/16 |

2.15 Approve Community Education – Change in Location – That the Board of Education approve the following change in location:

| Name | Assignment | Location - From | Location - To | Reason for Change | Effective Date |
|-------------|--------------|---------------------|-----------------|-------------------|----------------|
| Sejal Patel | Group Leader | Sub List - District | Brunswick Acres | Staffing Needs | 10/17/16 |

Yes: Dr. Stephen F. Parker, Mrs. Azra Baig, Mr. Daniel Boyle, Mr. Harry J. Delgado, Mr. Barry Nathanson, Mr. Patrick Del Piano, Mr. Deven M. Patel and Mr. Arthur Robinson and Mr. Pete St. Vincent

No: None

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Abstentions: None

PUBLIC COMMENTS – Mr. Laszlo Nyitrai, township resident thanked Mr. Vincent and he sub-committee for identifying the three students that are not residents of South Brunswick.

BOARD COMMENTS /COMMUNICATIONS –

Mr. Vincent commented on the meet the candidate meeting that all 5 candidates were in attendance and commented on the low turnout only 25 to 30 people attended. He asked about promoting the event moving forward.

Mr. Delgado announced the meeting can be viewed online.

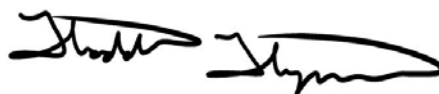
Dr. McCartney commented it was not a district sponsored event.

Mr. Patel commented on residents celebrating Diwali on Sunday to enjoy with their family.

Dr. Parker commented on the upcoming New Jersey School Boards Conference on Tuesday, October 25 – October 27, 2016. Great opportunity to meet with other board members.

MOTION TO ADJOURN – There was a motion to adjourn the meeting by Mr. St. Vincent, seconded by Mr. Delgado at 8:17 p.m.

Respectfully submitted,



Thaddeus Thompson
Business Administrator/Board Secretary